# Tab 4 – Key Proposed Personnel and Team Organization

1. ORGANIZATIONAL CHART
2. LFCHD anticipates that any staff assigned to the Project will remain assigned to the project, unless LFCHD deems the services to not meet expectations at which point the contractor and the LFCHD will work together to remedy such non-conforming services. Respondent to identify the approach to assignment and (as necessary) replacement/removal of vendor staff during the implementation process.

1. Respondent to submit as an Exhibit to Tab 4, an Organizational Chart including subcontractors and reporting structure of the entire team.
2. PROJECT TEAM RESUMES (RESPONDENT)
3. As an Exhibit to Tab 4, resumes shall be provided for the implementation team, as well as additional personnel involved in the proposed project governance structure, including any partners/subcontractors. Resumes shall be specific to the actual personnel to be assigned to this Project for all primary roles (e.g., Project Manager, Conversion Lead). Resumes to include listing of past software implementation projects and certifications held for each team member.
4. Summary of Project Team: Respondent shall complete the table on the following page listing a summary of the Project Team Members including any partners/subcontractors.

**Table 4-01: Respondent Project Team Members**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Respondent Project Team Members** | | | | | | | |
| **Name** | **Title** | **Role on Proposed Project Team (e.g., PM)** | **Years of Relevant Experience** | **Years with firm** | **Number of implementations completed within past five years** | **Identify Scope of Services/Tasks this individual will be working on for the LFCHD** | **Relevant certifications (e.g.PMP)** |
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