



MEETING MINUTES


Board of Health
October 8, 2018

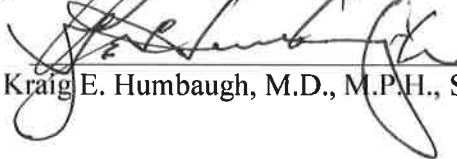
| TOPIC | DISCUSSION |
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| Call to Order | <ul style="list-style-type: none"> Ms. Allen-Bryant called the meeting to order at 6:00 p.m. |
| Attendance | <p>PRESENT: Ms. Allen-Bryant, Ms. Blevins-Booth, Dr. Dossett, Dr. Elder, Commissioner Ford, Mr. Friesen, Mr. Gibbs, Dr. Jackson, Dr. Majmundar, Ms. Mason, Ms. Roberts Pierre, Dr. Zimmerman.</p> <p>OTHERS PRESENT: Dr. Humbaugh, Health Department Staff, LFCHD Council.</p> |
| Approval of the September 10, 2018 Minutes | <ul style="list-style-type: none"> Dr. Jackson made a motion to approve the September 10, 2018 minutes. Ms. Roberts Pierre seconded the motion. The motion passed. |
| Financial Audit Presentation and Finance Report | <ul style="list-style-type: none"> Cara Kay introduced Brad Hayes, from Ray, Foley & Hensley CPAs and Consultants. His firm completed the FY 2018 audit of the Lexington-Fayette County Health Department (LFCHD). No findings were reported. A copy of the full audit report was provided to Board of Health (BOH) members. C. Kay said the auditors continue to report the retirement system liabilities. Dr. Humbaugh thanked Mr. Hayes and his firm for conducting the audit and for completing it efficiently, so we can provide it to the city, as well. C. Kay reported that we ended August, 2018, with a deficit of 245K, compared to a budgeted deficit of 956K. Tax revenues are at their lowest this time of year, resulting in the deficit. The bulk of tax revenues for the year will begin being received in October and November. Year-to-date revenues are higher than budgeted, while expenses are at 76% of budget. Current cash accounts stand at 13.5M, up from 10.7M this time last year. We have received the public health block grant and half of the retirement subsidy from the Kentucky Department for Public Health (KDPH). |
| 2018-2019 Seasonal Influenza Response | <ul style="list-style-type: none"> LFCHD epidemiologists Molly Roberts and Mia Williams presented information on the 2018-2019 influenza season. Flu shot clinics will be held in the community, upon request. Last season, 1,099 flu vaccines were given aside from our Free Flu Shot Annual Event. Our 2018 Free Flu Shot event will exercise emergency preparedness, minimize barriers to vaccine access, offer information for quality improvement, and will help fulfill our mission of "helping Lexington be well". A chart detailing client flow through the clinic during the event was shown. State statute requires positive influenza tests be reported to the local health department (LHD). KDPH provides reporting guidelines. LHDs |

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| | <p>report weekly to KDPH. KDPH provides weekly reports to the Centers for Disease Control (CDC). The reporting season this year runs 32 weeks from September 30, 2018 thru May 18, 2019.</p> <ul style="list-style-type: none"> • Flu outbreaks in the Commonwealth are most common in long-term care facilities (LTCFs). These facilities also report flu activity to the LHD. • Details of data collected from LTCFs and other sources were shown and indicated how outbreaks are tracked. At the conclusion of an outbreak, a final reporting form, that shows the epidemiological curve of the event, and a list are sent to KDPH. • State statute requires influenza-associated death be reported within one business day. Flu does not have to be the immediate cause of death. Mortality data is entered into the statewide Mortality Data Management System (MDMS). Data includes demographics, date of death, date of symptom onset, influenza testing results (if available), antiviral administration, flu vaccination status, and co-morbidities. • Cristina Hiten said our flu vaccine campaign started on October 1, 2018. Walk-in flu shot availability is available Monday thru Thursday from 9:00 a.m. to 3:00 p.m. The shot is available for \$30 for the standard dose and \$49 for the high-dose. 317 vaccine can be provided for clients with no payer source. There is a \$19 administrative fee and a sliding scale is also available. • C. Hiten is serving as Incident Commander (IC) for the free flu shot event to be held this Thursday. She said an on-call notification will go out to all staff to exercise notification protocols. Just-in-time training will be provided to participants before clients are received. • After the event, a survey will collect data to improve future events and an after-action meeting will also occur. |
| Facilities and Compliance Update | <ul style="list-style-type: none"> • Katrina Howard presented an update on facilities projects. The renovation project is on schedule. The second floor upgrades are largely complete. The construction crew is now focusing on the fourth floor. • The roof at our South location needs to be replaced. We are seeking bids for the work. • The HVAC units at our North location are original to the building and need replacement. • Concrete work around the North location is nearly complete. New picnic tables will be installed soon. We are also installing a fence for an area to store our preparedness trailers. • The elevator at the North location needs renovations, including the installation of a hatch. Bids are being received for this project. • A breach will be reported to the Office of the Inspector General. A package was picked up by the post office, but not delivered to the addressee, the vital statistics branch at KDPH. Certified letters will be delivered to all those included in the breach, and we will offer them one year of free credit monitoring. Our process for sending packages has been revised to minimize risk of a breach recurring. |
| Commissioner's Report | <ul style="list-style-type: none"> • Dr. Humbaugh presented the Commissioner's report. He was pleased to note we have a full complement of board members. • He will be meeting with Ben Chandler from the Foundation for a Healthy Kentucky. Tobacco, marijuana, and sex education will be topics |

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| | <p>of discussion. These same areas will likely be areas of focus for the next legislative session.</p> <ul style="list-style-type: none"> • Dr. Humbaugh welcomed Candice Johnson, who is our new facilities assistant. • We are working with Fayette County Public Schools (FCPS) to hire the equivalent of three full-time nurses to high schools, per their request. • Dr. Humbaugh offered kudos to our three nurses who were deployed to North Carolina in response to hurricane Florence. • There have now been twenty-five cases of hepatitis A in the county. Around three-quarters of the cases have required hospitalization. LFCHD recommends all residents be vaccinated. The communications division is promoting this recommendation. We are working with many community partners, including recovery centers and the detention center, to vaccinate high-risk populations. • The Needle Exchange Program (NEP) continues to grow. August was another record month for client visits. We are collecting additional anonymous data from clients which indicate that half have overdosed in the past. Ten percent have overdosed six or more times. Two-thirds say they have participated in inpatient or outpatient services. Less than ten percent are first-time program participants. • LFCHD worked with Lexington-Fayette Urban County Government, including Commissioner Ford's team, to secure a grant award to the city which will include funds for purchasing naloxone kits for the NEP. • The Herald-Leader printed a story on restaurant inspections. There are around 120 restaurants currently on probation. The inspection process of one of the ways our environmental staff enforce the Kentucky food code. • All board members are warmly invited to attend the All-Staff meeting and Winter Event on December 6, 2018. |
| Executive Committee Report | <ul style="list-style-type: none"> • K. Allen-Bryant said we are planning to hold a BOH retreat in February, 2019. She asked board members to send topics of interest to her or L. Foley. • The board will receive an update on violence prevention at the next monthly meeting. |
| Marketing and Branding Committee | <ul style="list-style-type: none"> • No Report. |
| Nominating/Bylaws Committee | <ul style="list-style-type: none"> • No Report. |
| Program Outcomes/Evaluation Committee | <ul style="list-style-type: none"> • No Report. |
| Policy/Protocol Committee | <ul style="list-style-type: none"> • No Report. |
| Communications Report | <ul style="list-style-type: none"> • Kevin Hall said media appearances this past month focused on rabid bats, mosquitoes, influenza, and the Narcan grant. • On Twitter, our top tweet detailed our recommendation for everyone in the county to be vaccinated against hepatitis A. Our top mention was in a tweet by Mayor Gray regarding flu shots. Our top media tweet was about the value of proper hand washing. |

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| | <ul style="list-style-type: none"> • On Facebook, we reached over 36,000 people. Our page was viewed more than 1,200 times. Our top post was about mosquito spraying. • The NEP celebrated its third anniversary, having begun operations on September 4, 2015. Since it began we have added a new day and new hours of operation. We are also providing on-site referrals to recovery centers. We are also offering free Narcan, following a brief training. • Three LFCHD nurses, Stephanie Carpenter, Chris Smith, and Heather Toews, traveled to North Carolina to assist in the recovery efforts following hurricane Florence. • LFCHD staff held information session on hepatitis A at Chrysalis House. Vaccinations were available during the event. More than 200 people participated in a similar event at the Hope Center's George Privett Recovery Center. • Looking ahead, the communications division will focus on hepatitis A, Halloween safety, and flu shots during October. November will include a focus on HANDS, World Diabetes Day, Thanksgiving safety, and flu shots. • World AIDS Day is December 1, 2018. • Dr. Humbaugh thanked K. Hall and Bailey Preston for their good work. |
| Open Comment | <ul style="list-style-type: none"> • None. |
| Closed Session | <ul style="list-style-type: none"> • Mr. Friesen made a motion to enter closed session. Mr. Gibbs seconded the motion. The board entered closed session at 7:27 p.m. Dr. Elder made a motion to leave closed session. Dr. Jackson seconded the motion. The board ended closed session at 7:49 p.m. |
| Adjournment | <ul style="list-style-type: none"> • Dr. Elder made a motion to adjourn. Ms. Roberts Pierre seconded the motion. The meeting adjourned at 7:50 p.m. |


 Kacy Allen-Bryant, Chairperson


 Kraig E. Humbaugh, M.D., M.P.H., Secretary