



MEETING MINUTES

Board of Health
November 12, 2018

TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Ms. Allen-Bryant called the meeting to order at 5:54 p.m.
Attendance	<p>PRESENT: Ms. Allen-Bryant, Dr. Dossett, Dr. Elder, Mr. Gibbs, Dr. Jackson, Dr. Jasinski, Dr. Majmundar, Dr. Zimmerman.</p> <p>OTHERS PRESENT: Dr. Humbaugh, Health Department Staff, LFCHD Council.</p>
Approval of the October 8, 2018 Minutes	<ul style="list-style-type: none"> Dr. Elder made a motion to approve the October 8, 2018 minutes. Dr. Majmundar seconded the motion. The motion passed. Dr. Elder announced, with regret, that he is resigning from the board. The board chair and members thanked Dr. Elder for his service on the board and wished him the very best in his future endeavors.
IT Update	<ul style="list-style-type: none"> Matthew Bone, Information Technology (IT) manager, presented an IT update. The IT branch has been busy over the last year upgrading and replacing systems. The improvements have allowed us to enjoy a higher level of performance at a reduced cost. Wi-Fi service has been added at the North and South locations. The IT Help Desk has resolved more than 1,500 help request tickets. Conference room tech has been upgraded. A new phone system is also going to be installed soon. A future project will move our email services to internal control. These projects have not only improved efficiency, but will save the department 120K annually. Dr. Humbaugh thanked Matthew Bone and his team for their good work. M. Bone said one of the reasons he enjoys his role is that he is helping people and helping fulfill our mission of "helping Lexington be well".
Violence Prevention Update	<ul style="list-style-type: none"> Katrina Howard provided an update on a records breach. Letters were sent to all those identified as potentially affected by the breach. One year of free credit report monitoring was offered to them. New processes have been put in place to minimize risk of a recurrence of this issue. K. Howard reminded the board of the information shared about violence prevention at the 2018 Board of Health Retreat. The Winburn neighborhood has been a focus of violence prevention efforts. Projects have included a beautification day, installation of smoke detectors, a mentoring program at Consolidated Baptist Church, and a Public Safety Day. Information on the Lexington-Fayette County Health Department (LFCHD) is being shared at events. The partnership between OneLex, LexBeSafe, and LFCHD is having a positive impact. K. Allen-Bryant asked if there are law enforcement representatives on

	<p>LexBeSafe. K. Howard said not yet, but we have identified that as a gap and are seeking additional members.</p>
Commissioner's Report	<ul style="list-style-type: none"> • Dr. Humbaugh thanked Dr. Elder for his service on the board of health. He also thanked him for serving on the Finance Committee. • Dr. Humbaugh congratulated Mr. Gibbs on retaining his seat on the city council, and wished all those elected well. • The board retreat will be held on February 8, 2019. If there is inclement weather that day, the backup date is February 22. He welcomes any thoughts board members have as to any items they would like to add to the agenda. • Barrett Schoeck has resigned as preparedness coordinator to accept a role at another agency. Molly Roberts, one of our epidemiologists, will be on leave until mid-February, 2019. Newly-hired staff include Jonathan Linville and Alison Banford. Abby Sargent was promoted to executive assistant in the environmental health (EH) division. Pam Hopkins is leaving EH at the end of the calendar year. • Since Cara Kay and the Finance Committee Chair were not at this meeting, Dr. Humbaugh directed the board to review the meeting packet for monthly financial data. • Facilities is doing well with renovations. A bid to upgrade the elevator is out. The work should begin in January. This will mean the elevator will be out of service for about a month. Accommodations will be offered during the time it is down, when requested. • The Needle Exchange Program (NEP) has served over 3,750 clients. We are thoughtfully considering ways to expand the program. We are seeking feedback from program participants. A community naloxone training event was held November 1. More than sixty people participated. • We continue to see an increase in hepatitis A cases. Fayette County saw 19 new cases in October. Around 75% of the cases have required patients to be hospitalized. We continue to encourage all adults to be vaccinated against hepatitis A. We are working with community partners to provide shots for high-risk populations. • Angela Brumley-Shelton is partnering with our CHEE team to submit a grant opportunity Dr. Majmundar brought to our attention. • Our annual Thanksgiving luncheon is tomorrow. All are welcome to attend. Our Winter Event will follow the All-Staff meeting on December 6, which begins at 8:15 a.m.
Finance Committee Report	<ul style="list-style-type: none"> • No Report.
Executive Committee Report	<ul style="list-style-type: none"> • Kacy Allen-Bryant said we are preparing for the 2019 Board of Health retreat. Two dates will be sent to board members: the primary date of the retreat, and a backup date, to be used in case of inclement weather. • She said board members are receiving a communications report from Kevin Hall via email, since he is not at this meeting.
Marketing and Branding Committee	<ul style="list-style-type: none"> • No Report.

Nominating/Bylaws Committee	<ul style="list-style-type: none"> No Report.
Program Outcomes/Evaluation Committee	<ul style="list-style-type: none"> No Report.
Policy/Protocol Committee	<ul style="list-style-type: none"> No Report.
Communications Report	<ul style="list-style-type: none"> No Report.
Open Comment	<ul style="list-style-type: none"> None presented.
Closed Session	<ul style="list-style-type: none"> Dr. Majmundar made a motion to enter into a closed session. Mr. Gibbs seconded the motion. The board entered closed session at 6:54 p.m. Dr. Majmundar made a motion to exit the closed session. Dr. Zimmerman seconded the motion. The board exited the closed session at 7:26 p.m.
Adjournment	<ul style="list-style-type: none"> Dr. Jackson made a motion to adjourn. Dr. Majmundar seconded the motion. Meeting adjourned at 7:26 p.m.



Kacy Allen-Bryant, Chairperson



Kraig E. Humbaugh, M.D., M.P.H. Secretary