




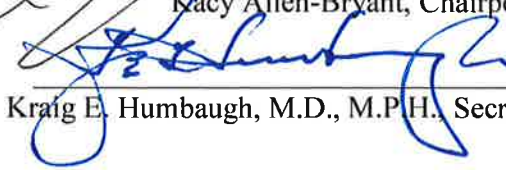
# MEETING MINUTES

Board of Health  
February 11, 2019

TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> <li>Kacy Allen-Bryant called the meeting to order at 6:00 p.m.</li> </ul>
Attendance	<p><b>MEMBERS PRESENT:</b> Ms. Allen-Bryant, Dr. Dossett, Commissioner Ford, Mr. Friesen, Dr. Jackson, Dr. Jasinski, Ms. Mason.</p> <p><b>OTHERS PRESENT:</b> Dr. Humbaugh, Health Department Staff, LFCHD Council.</p>
Approval of the January 14, 2019 Minutes	<ul style="list-style-type: none"> <li>Approval of the January 14, 2019 minutes was tabled, due to lack of quorum. The minutes will be presented for approval again at the March 11, 2019 Board of Health meeting.</li> </ul>
Mid-Year Budget Presentation	<ul style="list-style-type: none"> <li>Cara Kay presented the finance report and the mid-year budget.</li> <li>Year-to-date revenues are above budget and expenses are below budget. Cash accounts are up from this time last year.</li> <li>We expect to lose 3.9M through the end of the fiscal year, ending with around 14M in the bank. These funds may help support operations for a few years if the retirement rates increases.</li> <li>C. Kay summarized the FY 2019 mid-year budget adjustments.</li> <li>The mid-year budget plans for additional revenue of around 503K and additional expenses of around 730K, resulting in a small decrease to the bottom line. There were changes to every cost center. A 316K increase is anticipated from amendments, addendums and closeout dollars, while an increase in the school health contract and billing projects will add another 187K.</li> <li>Expenses in the mid-year budget include increases in salaries and benefits of 202K, 326K in building maintenance and capital projects, including the roof work at South and the elevator at North. Additional IT expenses will result in cost-savings over the long run. Medical program supplies will add 81K, temp services will add 68K, and other items will total 33K, for a total of 740K.</li> <li>The budget will be loaded into February 2019 finances.</li> <li>There are no updates on the pension program. We are hoping for specifics by the end of the current legislative session. In the worse-case scenario, contribution rates could increase by 85%.</li> <li>We are in process of bidding for the new school health contract. We will keep the board informed of progress.</li> </ul>
Commissioner's Report	<ul style="list-style-type: none"> <li>Dr. Humbaugh thanked everyone for who was able to join us for the 2019 Board of Health (BOH) retreat. We enjoyed good presentations and discussion and defined a direction forward. Feedback is welcomed and will help us prepare for the next retreat.</li> <li>Seven board members have terms expiring at the end of June, 2019. Members may contact L. Foley if interested in continuing on the board so she may assist in the process. An additional board member, who will be a city council representative, will be appointed by the mayor.</li> </ul>

	<ul style="list-style-type: none"> <li>• Potential legislation continues to be reviewed in the legislature. There is a proposal to limit needle exchanges to a one-to-one exchange. Another bill would allow farmers to sell raw milk and raw milk products. There has been no movement on retirement system issues.</li> <li>• Facilities continues renovation work. We are conducting work on the roof at our South location and the elevator at the North location.</li> <li>• The Department for Public Health (DPH) vendor for health department clinic billing and scheduling services is moving us to a new software platform. There have been challenges with the new system. The billing platform is “live” and the scheduling platform will be rolled out in a few weeks.</li> <li>• Fayette County has seen 168 hepatitis A cases. We may be down from our peak, and are seeing around a case a day. We continue vaccinating high-risk populations and encouraging all adults in the county to be vaccinated. There have been 3,900 cases across the Commonwealth.</li> <li>• There have been five cases of pertussis identified in local public schools. We are recommending booster vaccine, where indicated, and that sick students remain home until cleared to return to class.</li> <li>• Aid workers returning to the United States after having been in the Democratic Republic of Congo will be monitored for a period of time. An Ebola outbreak is currently occurring in that country.</li> <li>• We were awarded around 49K in grants for harm reduction, including opioid response. 10K is designated for communications, particularly about the use and availability of naloxone. Grant funds will also support staff for the Needle Exchange Program (NEP) and training. We have served over 4,200 clients in the life of the program.</li> <li>• Jill Keys and Lindsey Todd will be attending the Southern Regional Syringe Services Programs Institute conference in Nashville.</li> <li>• A new statewide system to track data in the NEP is being rolled out by DPH. It is called RedCAP. LFCHD staff are training to use the system.</li> <li>• School health staff are preparing an RFP to seek to continue providing school nurse services in Fayette County Schools. Dr. Humbaugh thanked Jason Ams for his recent work helping train our school health nurses in legal issues.</li> <li>• We are working with LexARTS to update the mural on the outside wall at our North location.</li> <li>• Lexington Community Radio has sent us a proposal soliciting financial support for the next fiscal year. We will wait until March to review the proposal, in hopes we may have more definitive information about potential retirement system changes.</li> <li>• We had a good response from LFCHD staff for the Community Supported Agriculture (CSA) program.</li> <li>• The Employee Association is selling carnations and candy as a Valentine’s Day fundraiser. Staff can purchase candy and flowers to show appreciation to co-workers.</li> <li>• Environmental Health has been working closely with food service establishments to collect annual fees.</li> </ul>
Finance Committee	<ul style="list-style-type: none"> <li>• The Finance Committee report was incorporated into the mid-year budget presentation, presented earlier in the meeting.</li> </ul>

Executive Committee Report	<ul style="list-style-type: none"> <li>• K. Allen-Bryant thanked board members and LFCHD staff for participating in the annual BOH retreat, which was held Friday, February 8, 2019.</li> <li>• K. Allen-Bryant invited all board members to join one or more committees to revitalize the committees. Board members may send a note to K. Allen-Bryant or L. Foley to indicate interest in a board committee.</li> </ul>
Marketing and Branding Committee	<ul style="list-style-type: none"> <li>• No report.</li> </ul>
Nominating/Bylaws Committee	<ul style="list-style-type: none"> <li>• No report.</li> </ul>
Program Outcomes/Evaluation Committee	<ul style="list-style-type: none"> <li>• No report.</li> </ul>
Policy/Protocol Committee	<ul style="list-style-type: none"> <li>• No report.</li> </ul>
Communications Report	<ul style="list-style-type: none"> <li>• Kevin Hall presented the communications report.</li> <li>• In January, media appearances focused on hepatitis A, influenza, and pertussis.</li> <li>• Our top tweet was about insulin resources and our top mention was regarding pertussis. We had 87 tweets and more than 70 thousand impressions.</li> <li>• On Facebook, we reached more than 50 thousand people. Our top post was about pertussis.</li> <li>• Looking ahead, we are focusing on heart health in February, as well as safe sex, flu shots, and hepatitis A.</li> <li>• We are seeking nominations for the 2019 Dr. Rice C. Leach Public Health Hero award.</li> <li>• March is National Nutrition month and also features Diabetes Alert day.</li> <li>• K. Hall said LexARTS is receiving RFPs related to art work to update the mural on the west side of our North location, at 650 Newtown Pike. The Board of Health will have an opportunity to participate in planning and selecting the artist for the new mural. Community members will also have a voice in the selection process. The current model will be digitized so people will be able to continue to appreciate it in the future.</li> </ul>
Open Comment	<ul style="list-style-type: none"> <li>• None presented.</li> </ul>
Adjournment	<ul style="list-style-type: none"> <li>• K. Allen-Bryant asked for a motion to adjourn. Dr. Jackson moved to adjourn. Dr. Dossett seconded the motion. Meeting adjourned at 6:47 p.m.</li> </ul>

  
 Kacy Allen-Bryant, Chairperson  
  
 Craig E. Humbaugh, M.D., M.P.H., Secretary