




# MEETING MINUTES

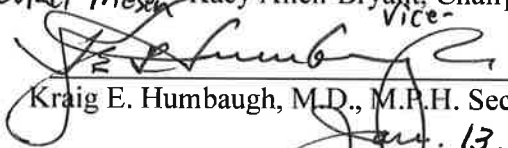
Board of Health  
December 9, 2019

| TOPIC                                    | DISCUSSION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| Call to Order                            | <ul style="list-style-type: none"> <li>K. Allen-Bryant called the meeting to order at 5:58 p.m.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Attendance                               | <p><b>PRESENT:</b> Ms. Allen-Bryant, Mr. Cornett, Commissioner Ford, Mr. Friesen, Mr. Jabbour, Dr. Jackson, Ms. Mason, Ms. Roberts Pierre, Ms. Reynolds.</p> <p><b>OTHERS PRESENT:</b> Dr. Humbaugh, LFCHD Staff, LFCHD Council.</p> <p><b>EXCUSED ABSENCES:</b> Dr. Dossett, Dr. Jasinski, Dr. Majmundar, Dr. Zimmerman.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Approval of the October 14, 2019 Minutes | <ul style="list-style-type: none"> <li>Dr. Jackson made a motion to approve the November 11, 2019 minutes. Ms. Mason seconded the motion. The motion passed.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Commissioner's Report                    | <ul style="list-style-type: none"> <li>Dr. Humbaugh presented the commissioner's report.</li> <li>He thanked board members and staff for participating in the annual meet and greet. He thanked the LexHealth Players for sharing holiday music selections.</li> <li>The gubernatorial inauguration is tomorrow. There will likely be changes in leadership at the Cabinet for Health and Family Services in the weeks to come.</li> <li>He listened to the Health and Welfare Committee virtual meeting held earlier today. The Kentucky Health Departments Association shared a prefiled bill to streamline public health services while assuring foundational services continue to be available. L. Mason asked if cost savings would result. Dr. Humbaugh said that savings may result from a focus on offering core public health services with greater efficiency.</li> <li>We are anticipating receiving an analysis of our retirement liability in February 2020. We will review our options as additional information is received.</li> <li>We anticipate closing on the sale of the property at 2433 Regency Road by the end of January 2020.</li> <li>We have hired a communications generalist to fill the position recently vacated by Bailey Preston. This person will report starting January 6.</li> <li>Dr. Humbaugh is conducting individual skip-level meetings with division team leaders.</li> <li>The Health Access Nurturing Development Services (HANDS) team has signed an agreement with the Bourbon County Health Department for HANDS team leader Kala Adams to provide supervision for their HANDS staff. The contract is effective through the end of this fiscal year.</li> <li>The number of vaping-related illness cases continues to rise. As of December 3, there have been nearly 2,300 cases across the country and 48 deaths. The Fayette County Board of Education has joined a lawsuit against vaping and e-cigarette companies.</li> <li>We are working on three new TB cases.</li> </ul> |

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|                       | <ul style="list-style-type: none"> <li>• Our Harm Reduction program has had more than 31,000 visits since the needle exchange program started in 2015. We are seeing an average of about 1,000 visits per month. The exchange is now also operating Mondays from 1:00-4:00 p.m.</li> <li>• We have received additional funding for naloxone distribution and procurement of a vehicle for mobile harm reduction services in the jail setting.</li> <li>• Dr. Humbaugh and Katrina Howard received a list of potential reviewers for reaccreditation. When the reviewers are assigned, the Public Health Accreditation Board will send us dates for a virtual site visit.</li> <li>• We are working on potential speakers for the 2020 Board of Health retreat. Laura Foley will send potential dates to board members.</li> <li>• The annual Winter Event will begin tomorrow at 12:30 p.m. at Manchester Music Hall. Board members are most welcome to attend.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Committee reports     | <p><i>Finance Committee</i></p> <ul style="list-style-type: none"> <li>• Cory Rutledge, Accounting/Finance Coordinator, presented the finance report on behalf of Cara Kay.</li> <li>• October financials showed a year-to-date (YTD) deficit of \$1.16 million, compared to a budgeted deficit of \$1.32 million.</li> <li>• TYD revenues are at 86% of plan and expenses are at 86% of plan.</li> <li>• Current cash accounts sit at \$15.68 million, up from \$12.42 million this time last year.</li> <li>• Cara Kay will be back for the next meeting.</li> </ul> <p><i>Executive Committee</i></p> <ul style="list-style-type: none"> <li>• K. Allen-Bryant said the committee discussed potential changes to the retirement system, as well as PHAB reaccreditation and the 2020 board retreat. She invited board members to forward any topics they would like to discuss at the retreat to her or Laura Foley.</li> </ul> <p><i>Marketing/Branding Committee</i></p> <ul style="list-style-type: none"> <li>• Sherelle Roberts Pierre said the excellent efforts of the communications division continue and that we are looking forward to additional informational campaigns in the new year.</li> </ul> <p><i>Nominating/Bylaws Committee</i></p> <ul style="list-style-type: none"> <li>• No report.</li> </ul> <p><i>Program Outcomes/Evaluation Committee</i></p> <ul style="list-style-type: none"> <li>• No report.</li> </ul> <p><i>Policy/Protocol Committee</i></p> <ul style="list-style-type: none"> <li>• No report.</li> </ul> |
| Communications Report | <ul style="list-style-type: none"> <li>• Kevin Hall presented the communications report.</li> <li>• November media appearances focused on diabetes and naloxone. We reached around 40,000 people with information on these topics. November was Diabetes Awareness Month.</li> <li>• On Twitter, our top post was about Mayor Gorton receiving naloxone training and carrying a kit. Our top mention was about the naloxone training classes the department held. In November, we had 56 tweets, 86,400 tweet impressions, 432 profile visits, 20 mentions, and added 16 new followers.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|                | <ul style="list-style-type: none"> <li>• On Facebook, our top post was about winter walking safety tips. We had a total reach of 38,091, 931 page views, 7,339 post engagements, and 192 new followers.</li> <li>• Several participants in the free naloxone training classes thanked us for offering the education and free doses of naloxone. Councilmembers Bill Farmer and Jennifer Reynolds completed the training and are promoting the program. We are developing bilingual versions of program posters. We have had staff translate for class participants who speak Spanish.</li> <li>• In December, we will be sharing information about flu shots and healthy holiday tips.</li> <li>• In January, we will focus on flu shots, healthy new year's resolutions, and naloxone.</li> <li>• In February, we should have more information on an anti-vaping campaign.</li> </ul> |
| Open Comment   | <ul style="list-style-type: none"> <li>• None presented.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Closed Session | <ul style="list-style-type: none"> <li>• M. Friesen made a motion to enter closed session. M. Jabbour seconded the motion. The board entered closed session at 6:31 p.m.</li> <li>• M. Friesen made a motion to exit closed session. S. Roberts Pierre seconded the motion. The board exited closed session at 6:56 p.m.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Adjournment    | <ul style="list-style-type: none"> <li>• J. Cornett made a motion to adjourn. Commissioner Ford seconded the motion. The meeting adjourned at 6:57 p.m.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

  
 Michael Friesen, ~~Kacy Allen-Bryant~~, Chairperson  
 Vice-

  
 Kraig E. Humbaugh, M.D., M.P.H. Secretary  
 Jan. 13, 2020