



MEETING MINUTES

Board of Health Meeting
 Video Teleconference
 June 8, 2020
 5:45 p.m.

	<p>BOARD MEMBERS PARTICIPATING: Ms. Allen-Bryant, Mr. Cornett, Dr. Dossett, Commissioner Ford, Mr. Friesen, Mr. Jabbour, Dr. Jasinski, Ms. Mason, Councilmember Reynolds, and Dr. Zimmerman.</p> <p>EXCUSED ABSENCES: Dr. Majmundar and Ms. Roberts Pierre.</p> <p>ABSENCES: Dr. Jackson.</p> <p>OTHERS PARTICIPATING: Dr. Humbaugh, LFCHD Staff, LFCHD Counsel.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> K. Allen-Bryant called the meeting to order at 5:49 p.m. She welcomed all to the last Board of Health meeting of the fiscal year.
Roll Call/Declaration of a Quorum	<ul style="list-style-type: none"> L. Foley called the roll. A quorum was declared.
Request for Approval of the May 11, 2020 Minutes	<ul style="list-style-type: none"> Dr. Dossett made a motion to approve the May 11, 2020 minutes. Mr. Jabbour seconded the motion. The motion passed unanimously.
FY 2021 Lexington-Fayette County Health Department Budget	<ul style="list-style-type: none"> Mr. Friesen welcomed Cara Kay to share the proposed FY2021 Lexington-Fayette County Health Department (LFCHD) budget. Ms. Kay provided budget information and related documents to members via email on Friday, June 5. The information was provided in advance so members could have an opportunity to review the proposed FY 2021 LFCHD budget in advance of the meeting. Ms. Kay also provided information on April 2020 financials. In April, accounting and finance reported a year-to-date (YTD) surplus of \$6.17 million compared to a budgeted surplus of \$3.62 million. Year-to-date revenues were at 109% of plan while operating expenses were at 92% of plan. Cash account balances of \$23.00 million were up from \$18.20 million this time last year. COVID-19 expenses are increasing each month. LFCHD has incurred \$527 thousand of COVID-19 related expenses through the month of April. Through the CARES Act, the Kentucky Department for Public Health (DPH) has issued a reimbursement for these funds. As of the May 29 payroll, \$147 thousand dollars of compensatory time has been accrued. While there are no clear funding streams for these expenses, there is potential support from city, state, and federal partners. We should end FY2020 with a surplus and \$18 million in cash. We are allowing staff who have high leave balances to request to cash out a portion of accrued leave time prior to the end of FY2020. Ms. Kay reviewed key points of the FY2021 budget. The budgeted surplus is \$167 thousand, which is a large reduction from the current-year budget. The reduction is necessitated by expenses related to COVID-19. HB 129 (the public health transformation bill) resulted in a \$537 thousand overall reduction in year-over-year allocations:

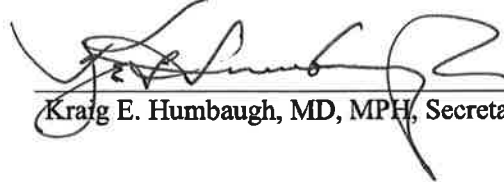
	<ul style="list-style-type: none"> ○ \$244 thousand increase in retirement assistance ○ \$788 thousand decrease in other allocations ○ 90% of environmental fees will be retained locally and 10% will be paid to DPH. ● The interest rate percentage on cash deposits in the bank decreased from 1.21% in July of 2019 to .05% in May of 2020, resulting in a budget reduction of \$124 thousand. ● In FY2021, for staff who complete their performance appraisal, we are providing a one-time “hero” incentive payment at 3.5% of base annual salary. All staff have been supporting the COVID-19 response effort, directly and/or indirectly. This payment demonstrates our appreciation for staff. The FY2021 budget includes \$262 thousand for this purpose. ● There was no change in LFCHD’s Kentucky Employee Retirement System (KERS) contribution rate for FY2021. ● The FY2021 budget includes \$815 thousand in capital expenses. The major capital projects are first-floor renovations and a generator for the facilities at 650 Newtown Pike. ● Ms. Kay concluded her presentation of the FY2021 LFCHD budget. Mr. Friesen made a motion to approve the FY2021 LFCHD budget as presented by Ms. Kay. Councilmember Reynolds seconded the motion. The motion passed unanimously.
Commissioner’s Report	<ul style="list-style-type: none"> ● Dr. Humbaugh presented the commissioner’s report. ● Dr. Humbaugh thanked the board for approving the budget. He thanked Cara Kay for her work in preparing the budget. It was especially challenging to complete the budget during the COVID-19 response. He also thanked the board for approving the “hero” payment. He is proud of staff and impressed by their ability to work on tasks that were not part of their work life before the response. ● We are seeing an increase in the number of new cases of COVID-19 as we relax restrictions. We are concerned we are losing the ground we gained in April by strictly following public health guidance. As of this date, we are reporting 928 COVID-19 cases in Fayette County residents. The majority of cases are male. Around 30% of cases are in inmates at the Federal Medical Center (FMC). There is a disproportionate impact in African-American and Hispanic residents. Cases in the Hispanic population have risen over the past few weeks. We are working to inform Spanish-speakers through flyers, social media, and interviews. ● Regional case investigators and contact tracers hired by the state have joined us. We are struggling to keep up with the case load. We will need to hire additional regional case investigators and contact tracers locally through the state vendors, using state funding. ● As case numbers grow, there is a percentage of cases who do not cooperate with contact tracers. Kevin Hall is leading communication efforts to encourage cooperation. ● Some labs and providers have not been prompt in reporting COVID-19 cases. We are working this issue with labs and providers. Point-of-care testing is increasing. Results are rapid, but the testing is not as accurate. ● Working with FMC, we have completed testing of more than 200 employees and workers at FMC. Two positive cases have been identified. ● Personal Protective Equipment (PPE) has been available, though disposable gowns are in short supply. ● We continue to monitor reopenings among businesses we regulate, working

	<p>with the labor cabinet.</p> <ul style="list-style-type: none"> • The response has been stressful for employees. We have provided guidance to staff on utilizing resources available as part of our employee benefits package. • Harm reduction participation has risen dramatically. Participant numbers are 150% of what they were before the pandemic began. Ancillary services are challenging to offer at this time. We have been exploring solutions to these challenges. • The WIC and HANDS programs continue to operate. Telehealth visits with HANDS clients have been authorized.
Committee Reports	<ul style="list-style-type: none"> • Executive: Ms. Allen-Bryant reported for the committee. The committee discussed the FY2021 budget and COVID-19 response. Ms. Allen-Bryant said she is proud of the great job the department has done during this difficult time. • Finance: C. Kay presented the April 2020 finance report during the presentation of the FY2021 budget. • Marketing and Branding: No report. • Nominating/Bylaws: Ms. Mason presented the slate of officers nominated by the Nominating/Bylaws Committee to serve in Board of Health leadership roles for FY2021. Ms. Mason made a motion to approve board leadership as described below: <ul style="list-style-type: none"> ○ Board of Health Chair: Mike Friesen ○ Board of Health Vice Chair: Dr. Zimmerman ○ Finance Committee Chair: Jack Cornett ○ Other Committees: No changes • Mr. Jabbour seconded the motion. • The motion passed unanimously. • Program Outcomes/Evaluation: No report. • Policy Policy/Protocol: No report.
Communications Report	<ul style="list-style-type: none"> • Kevin Hall presented the communications report. • There were 1,467 visits to the harm reduction program in May, 87 of which were first-time participants. 244 naloxone kits were provided and there were seven referrals to programs. 55,981 needles were collected. Amy Baker and John Moses were interviewed for a newspaper article about the impact of the pandemic on harm reduction efforts. • Outreach to promote at-home testing was expanded. We have been meeting with pastors of local churches with congregants who have transportation challenges that necessitate at-home testing for COVID-19. • Jessica Cobb appeared on <i>Good Morning America</i> to discuss contact tracing. LFCHD has also appeared on national evening news broadcasts. • We have 3,400 people who viewed a Facebook Live about COVID-19 in African-American residents. • Councilmember Reynolds and the mayor's office and other community partners have worked with us to provide information for Spanish-speakers and other non-English speaking residents. LFCHD staff members Ruben Perez and Estephany Romero assisted in this effort. • Kevin Hall encouraged board members to share resources provided by our communications division.
Open Comment	<ul style="list-style-type: none"> • None presented.

Adjournment

- Councilmember Reynolds made a motion to adjourn. Mr. Jabbour seconded the motion. The motion passed unanimously. The meeting adjourned at 7:23 p.m.



Kacy Allen-Bryant, Chairperson

Craig E. Humbaugh, MD, MPH, Secretary