




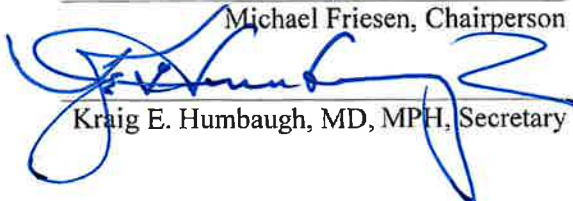
MEETING MINUTES

Board of Health Meeting
Video Teleconference
October 12, 2020
5:45 p.m.

	<p>BOARD MEMBERS PARTICIPATING: Ms. Allen-Bryant, Mr. Cornett, Dr. Dossett, Commissioner Ford, Mr. Friesen, Mr. Jabbour, Dr. Jackson, Dr. Jasinski, Dr. Majmundar, Dr. Mason, Dr. Moore, Councilmember Reynolds, Dr. Zimmerman.</p> <p>OTHERS PARTICIPATING: Dr. Humbaugh, LFCHD Staff, LFCHD Council.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Mr. Friesen called the meeting to order at 5:51 p.m.
Roll Call/Excused Absences	<ul style="list-style-type: none"> Ms. Foley called the roll. All members were present. A quorum was declared.
Introduction of Dr. Charnise Moore to the Board of Health	<ul style="list-style-type: none"> Mr. Friesen introduced and welcomed Dr. Charnise Moore as the newest member of the Board of Health (BOH). Dr. Moore shared a few words and board members also welcomed Dr. Moore.
Request for Approval of the September 14, 2020 Minutes	<ul style="list-style-type: none"> Ms. Allen-Bryant made a motion to approve the September 14, 2020 minutes. Dr. Jackson seconded the motion. The motion passed unanimously.
Audit Presentation and Finance Report	<ul style="list-style-type: none"> Brad Hayes, CPA/CGFM, RFH CPAs & Consultants, presented the annual financial audit. Mr. Hayes thanked Cara Kay and her staff for their assistance. Mr. Hayes met with the Finance Committee and provided a detailed report of the audit. The audit contains three reports: an audit opinion, an internal controls and compliance report, and a report of opinion on use of federal program funds. All reports were unmodified with no findings or material weaknesses. The Lexington-Fayette County Health Department (LFCHD) had income of just over \$5 million. Expenses came in under budget, and income over budget. The full accrual statement of net position includes the estimated pension liability. Changes in net position show a loss of \$500 thousand, due largely to pension costs. Mr. Friesen thanked Ms. Kay and her team for their work. Cara Kay, Chief Financial Officer, presented the Finance Report for August, 2020. We lost \$123 thousand on a budgeted loss of \$481 thousand. We have cash balances of \$21.6 million. We spent \$473 thousand on COVID-19 response. The response expenses to date total \$2.5 million. We received \$407 thousand in CARES Act funding.

	<p>CARES reimbursements to date total \$1.3 million. We will be staying with the Kentucky Employee Health Plan (KEHP) for employee benefits in 2021. Open enrollment begins today.</p>
<p>Commissioner's Report</p>	<ul style="list-style-type: none"> • Dr. Humbaugh presented the Commissioner's Report. Dr. Humbaugh thanked Ms. Kay and the finance team for their good work on the external audit. He thanked the BOH for their support as LFCHD continued to respond to the COVID-19 pandemic. He also welcomed Dr. Moore to the board. • We have just over 100 contractors assisting in the response. We are interviewing for a permanent Human Resources Officer (HRO). We are hoping the selected candidate will be in place before the end of the calendar year. Julie Burwell has done an excellent job as our interim HRO. Open enrollment for benefits began today and runs through October 28. The department has absorbed the increase to premium costs, as a benefit for staff. • An LFCHD staff member tested positive for COVID-19 last week. • The first floor renovations continue. We are making renovations on one-half of the clinic space at a time, so half remains open for clients. We are also seeking space to house many of our contractors. • There has been a delay in entering cases into the state reporting system, as we had been prioritizing contact tracing, case investigations, and case dispositions. In order to report numbers consistent with the state numbers, we have to enter data into two separate systems. We closed the gap last week. We will continue to enter cases into the state reporting system on a regular basis. In order to transition to the state case management system, which is not interoperable with our in-house system built on the REDCap platform, we will have to migrate data. Our team is on schedule to begin transition to the state system by mid-November. Transition is occurring as we continue with day-to-day response efforts. • Last week, we surpassed 9,000 cases of COVID-19 in Lexington residents and reported 82 deaths since the pandemic began. 80% of deaths are in residents age 65 and older. Around a quarter of our cases have been in college students. The numbers seem to have plateaued over the past month. Nursing homes are conducting COVID-19 testing at least weekly for residents and staff. There are also cases in childcare facilities. We are receiving requests to review plans for events and gatherings, as well as monitoring compliance with state guidelines. We are monitoring hospital capacity. We are also planning how to adapt to cold weather, particularly for homeless residents. Some new testing technologies are being launched. We are hopeful a COVID-19 vaccine will be available in the next few months. • We had a successful free flu shot drive-thru clinic. The event not only provided protection against influenza, but allowed staff to practice a mass inoculation event, which will be helpful when a COVID-19 vaccine is available. We are offering free flu shots, by appointment, in the public health clinic. Councilmember Reynolds asked if a free flu

	<p>shot clinic could be setup for the Latino community. Dr. Humbaugh said it may be possible to schedule an event. In the meantime, appointments are available in the clinic. Councilmember Reynolds asked about setting up a COVID-19 testing center. Dr. Humbaugh said Emergency Management organizes testing sites on behalf of the city. Ms. Allen-Bryant attended the free flu shot drive-thru clinic and wanted to commend Dr. Humbaugh and LFCHD staff for how efficient the event was and how prepared we are for mass inoculation events. Dr. Jackson asked how UK cases are reported and if the breakdown is shared with the schools. Dr. Humbaugh said the breakdown is updated on our website daily. Most UK students are now being counted as our cases, rather than as residents of their home counties. Mr. Cornett asked about the incidence rate. Dr. Humbaugh said the rate is not increasing, but the current plateau is higher than plateaus in previous months.</p>
Committee Reports	<ul style="list-style-type: none"> • Mr. Friesen presented the Executive Committee Report. The COVID-19 response and related personnel issues were discussed. • Marketing and Branding: No report. • Nominating/Bylaws: No report. • Program Outcomes/Evaluation: No report. • Policy Policy/Protocol: No report.
Communications Report	<ul style="list-style-type: none"> • Mr. Hall presented the Communications Report. The free flu shot event was greatly aided by Matthew Bone and the IT team, who created the electronic registration system, and by Jeannette Hart, who led the registration team. We were able to provide shots even for those who had not registered. We gave 425 shots that day, and nearly 60 the following Monday, via same-day clinic appointments. We reached more than 98,000 with information on influenza and COVID-19 on social media. Mr. Hall will be presenting information on the data gap with the City Council. He asked that board members encourage people to receive a flu shot this year. We are planning classes and promotions for National Diabetes Month, which is next month. Commissioner Ford thanked Dr. Humbaugh, Kevin Hall and LFCHD staff for their work and for clarifying the information on data alignment. He also noted LFCHD staff have been working every single day since the pandemic began and that the board appreciates their work.
Open Comment	<ul style="list-style-type: none"> • None presented.
Adjournment	<ul style="list-style-type: none"> • Mr. Friesen requested a motion to adjourn. Ms. Allen-Bryant made a motion to adjourn. Mr. Cornett seconded the motion. The motion passed unanimously. The meeting adjourned at 6:55 p.m.


 Michael Friesen, Chairperson

 Craig E. Humbaugh, MD, MPH, Secretary