



MEETING MINUTES


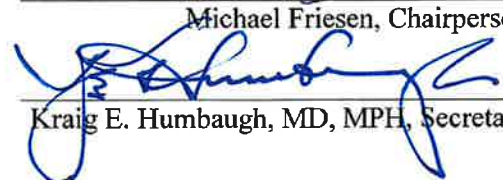
Board of Health Meeting
Video Teleconference
December 14, 2020
5:45 p.m.

	<p>BOARD MEMBERS PRESENT: Ms. Allen-Bryant, Mr. Cornett, Dr. Dossett, Commissioner Ford, Mr. Friesen, Mr. Jabbour, Dr. Jackson, Dr. Jasinski, Dr. Majmundar, Dr. Mason, Dr. Moore.</p> <p>OTHERS PRESENT: Dr. Humbaugh, LFCHD Staff, LFCHD Council.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Mr. Friesen called the meeting to order at 5:53 p.m.
Roll Call/Excused Absences	<ul style="list-style-type: none"> Ms. Foley called the roll. A quorum was declared. Dr. Zimmerman was excused. Councilmember Reynolds was absent.
Request for Approval of the November 9, 2020 Minutes	<ul style="list-style-type: none"> Dr. Majmundar made a motion to approve the November 9, 2020 minutes. Dr. Mason seconded the motion. The motion passed unanimously.
Introduction of Human Resources Officer	<ul style="list-style-type: none"> Dr. Humbaugh introduced Ron Horseman as the new Lexington-Fayette County Health Department (LFCHD) Human Resources Officer. Mr. Horseman comes to us from the state health department, where he was the assistant director of the Division of Administration and Financial Management. He also has experience in the private sector and holds a certification from the Society for Human Resources Management (SHRM). Mr. Horseman thanked Dr. Humbaugh and said he is excited to join LFCHD. He is looking forward to working with the board and to support the LFCHD mission.
Recognition of LFCHD CARES Award Winners	<ul style="list-style-type: none"> Dr. Humbaugh recognized two CARES award winners. The CARES award celebrates staff who exhibit one of more of our department values: Caring, Accountability, Respect, Equity, and Service (CARES). Coreise Johnson, Administrative Specialist in the Infectious Disease branch, was celebrated as the second quarter 2020 CARES award winner. Her nominator said she exhibits all of our CARES values and cited her work on an event held on National Black HIV/AIDS Awareness Day as an example. Maria Alvarez, Community Health Assistant in the Community Health Education and Equity (CHEE) branch, was celebrated as the third quarter 2020 CARES award winner. Her nominator said her positive attitude is contagious and that she is reliable and shares ideas to increase outreach to Latino communities. She also exhibits CARES values with staff and with clients, visitors, and community members.
Regulation Proposal	<ul style="list-style-type: none"> Mr. Friesen said board members had been sent proposed regulation

	<p>language regarding the hearing process for appeals of orders related to quarantine and/or self-isolation and the mask mandate. Jason Ams, LFCHD legal council, said under the governor’s orders and Cabinet for Health and Family Services regulations, LFCHD is required to hold appeals hearings.</p> <ul style="list-style-type: none"> • Mr. Cornett made a motion that the Lexington-Fayette Urban County Board of Health accept and adopt the regulation for hearings for mask mandate appeals. Dr. Mason seconded the motion. The motion passed unanimously. • Mr. Cornett made a motion that the Lexington-Fayette Urban County Board of Health accept and adopt the regulation for hearings for quarantine and/or self-isolation order appeals. Mr. Jabbour seconded the motion. The motion passed unanimously.
Request for Proposal	<ul style="list-style-type: none"> • Mr. Friesen shared his appreciation for Dr. Humbaugh. He announced Dr. Humbaugh will be leaving in 2021. The Board of Health (BOH) received a Request for Proposal (RFP) to hire a personnel recruiter to seek candidates for the role of Commissioner of Health for review prior to the meeting. The board will setup a search committee who will narrow the recommendations of the vendor and present them to the BOH for consideration. Jason Ams said the chair can appoint an ad hoc committee to facilitate this process. The opening of the bid for vendors will occur during an open meeting. Cara Kay said the search committee would open the bid, and the Board of Health would consider committee recommendations at the January 11, 2021 board meeting. • Mr. Cornett made a motion that the Lexington-Fayette Urban County Board of Health accept and confirm the Request for Proposal for a personnel recruiter to recruit candidates for the position of Commissioner of Health. Ms. Allen-Bryant seconded the motion. The motion passed unanimously.
Commissioner’s Report	<ul style="list-style-type: none"> • Dr. Humbaugh presented the Commissioner’s Report. He wished everyone happy holidays and thanked everyone for their kind words. He said serving at LFCHD has been a wonderful opportunity. He appreciates the diversity and involvement of board members and appreciates their guidance as they govern the health department. • Dr. Humbaugh thanked Dr. Majmundar for her good work and support over the past five years, including as an active committee member and BOH vice chair. She is resigning from the BOH as of the end of the month. Dr. Majmundar thanked Dr. Humbaugh and the board. She has appreciated serving the community together over these years and is grateful for the work the board has done in the community. • Dr. Humbaugh congratulated Alisha Bosch in HANDS, who was promoted to HANDS team leader. Dr. Humbaugh welcomed Jane Varakin, who has joined us as a communicable disease nurse. We are recruiting an executive assistant in Human Resources. • The bid process for the new generator was accepted today. We will work with the vendor to establish a timeline for installation. Dr. Humbaugh thanked Katrina Howard and her team for work on the

	<p>generator project and for work on the first floor clinic renovation project.</p> <ul style="list-style-type: none"> • We have had more than 20,000 cases of COVID-19 in Fayette County since the pandemic began. We are seeing the highest levels of new cases in recent weeks, with more than 35% of the total number of cases throughout the pandemic occurring in the month of November. We have had 143 COVID-related deaths as of this date. We have around 140 contractors assisting in the response. The state will continue to pay for them through the end of January. We continue transition to the state tracking system. • We are pivoting focus to vaccine distribution and administration as vaccine becomes available. The federal government and state health department are coordinating to make vaccine available. The Pfizer vaccine has been approved under an emergency use authorization. Hospital and healthcare workers, including workers and residents in long-term care, will be first to receive vaccine. Pharmacy chains will be helping vaccinate nursing home residents. The Moderna product is likely to be approved soon. The storage and handling requirements will be challenging. Second doses must be the same product as the first vaccine administered. All who receive vaccination must be entered into the state immunization registry within 24 hours of receiving vaccine. We are working closely with the city regarding planning for vaccination of first responders. • Harm reduction services continue to be in high demand. We had nearly 1,500 visits in November. Our mobile unit is back on site. WIC participation has also increased. • We have vacancies on our Merit Council. We may present a candidate for a vacancy at the next board meeting.
Committee Reports	<ul style="list-style-type: none"> • Executive: Mr. Friesen presented the Executive Committee report. The committee focused on the response. He thanked Dr. Majmundar for her commitment to the health department and said she will be missed. • Finance: Mr. Cornett introduced Cara Kay to present the Finance Committee report. Ms. Kay reported a year-to-date report a deficit of \$691 thousand compared to a budgeted deficit of \$2.25 million. Year-to-date revenues were 123% of plan while operating expenses were 88% of plan. Current cash account balances of \$21.34 million were up from \$15.68 million this time last year. The health department spent \$466 thousand on the COVID-19 response in October, for a year-to-date total of \$1.72 million, and a response-to-date total of \$3.40 million. The CARES Act reimbursed \$1.26 million of those expenses year-to-date and \$885 thousand in FY 2020, for a response-to-date total of \$2.15 million. Ms. Kay is working on the mid-year budget, which will be presented to the board in February. The bid for the generator \$214 thousand. • Marketing and Branding: No report. • Nominating/Bylaws: No report. • Program Outcomes/Evaluation: No report.

	<ul style="list-style-type: none"> • Policy Policy/Protocol: No report.
Communications Report	<ul style="list-style-type: none"> • Kevin Hall presented the Communications Report. He shared appreciation to Dr. Humbaugh allowing LFCHD to have this time to prepare for the transition of commissioners. We are sharing information about vaccine availability, which is limited during the current phase. Mr. Hall thanked Kacy Allen-Bryant, who had an interview with WKYT regarding vaccination in minority communities. Another interview is scheduled for later this week. • In February, we had a reach of 38,000 people on Facebook with an engagement of 6,000. For comparison, one post, on November 23, had a reach of 104,000 and an engagement of 8,000. Overall, we reached 1.3 million people with nearly 164 thousand engagements in 2020. From 2019 to 2020, “likes” and follows increased from 6,841 to 10,602. People following our social media increased from 7,084 to 13,761. We continue to inform the community about what the health department offers as we continue in the pandemic response.
Open Comment	<ul style="list-style-type: none"> • Mr. Cornett made a motion that the Board of Health enter into and conduct a closed session pursuant to KRS 61.810(1)(c), specifically to discuss proposed or pending litigation against or on behalf of the Board of Health and/or the Lexington-Fayette Urban County Health Department. The discussion would be limited to pending cases in Fayette Circuit Court and Federal Court on the issues of enforcement of the Governor’s orders, proposed litigation in the same courts involving the Lexington-Fayette Urban County Health Department, and advice of counsel regarding the same. Mr. Jabbour seconded the motion. The Board of Health entered a closed session at 7:13 p.m. • Mr. Cornett made a motion that the Board of Health exit the closed session, pursuant to KRS 61.810(1)(c). Ms. Allen-Bryant seconded the motion. The board exited the closes session at 7:42 p.m.
Adjournment	<ul style="list-style-type: none"> • Mr. Friesen requested a motion to adjourn. Ms. Allen-Bryant made a motion to adjourn. Mr. Jabbour seconded the motion. The motion passed unanimously. The meeting adjourned at 7:43 p.m.


 Michael Friesen, Chairperson

 Kraig E. Humbaugh, MD, MPH, Secretary