



MEETING MINUTES

Board of Health Meeting
 Video Teleconference
 February 14, 2022
 5:45 p.m.

	<p>BOARD MEMBERS PRESENT: Commissioner Allen-Bryant, Mr. Cornett, Dr. Dossett, Dr. Feld, Mr. Friesen, Dr. Gomez, Dr. Hood, Mr. Jabbour, Dr. Jackson, Dr. Mason, Councilmember Reynolds, Dr. Riley, and Dr. Zimmerman.</p> <p>OTHERS PRESENT: Dr. McCullough, LFCHD Staff, LFCHD Council.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Mr. Friesen called the meeting to order at 5:50 p.m.
Roll Call	<ul style="list-style-type: none"> Ms. Foley called the roll. A quorum was declared.
Request for Approval of the January 10, 2022 Minutes	<ul style="list-style-type: none"> The January 10, 2022 Board of Health (BOH) meeting minutes were considered. Mr. Cornett made a motion to approve the minutes. Dr. Riley seconded the motion. The motion passed unanimously.
Mid-Year Budget Presentation	<ul style="list-style-type: none"> Cara Kay presented the mid-year budget. We present the mid-year budget every year during the February Board of Health (BOH) meeting. In preparing the budget, we analyzed every line item and cost center, as well as changes occurring or anticipated during the pandemic response. Our current budgeted surplus of \$1.28 million is increasing by \$374 thousand to \$1.65 million. Revenues in the mid-year budget will increase by \$1.7 million and expenses will increase by \$1.3 million. We have beaten expense estimates throughout the response. We remain in a good financial position. The FY2023 budget will be presented to the board during the June meeting. Mr. Friesen thanked Ms. Kay for her presentation. Mr. Friesen welcomed Dr. McCullough to the meeting. Dr. McCullough began his tenure as Lexington-Fayette County Health Department (LFCHD) Commissioner of Health today. Dr. McCullough said he was excited to be here. He is looking forward to working with the board and LFCHD staff.
Interim Chief Administrative Officer Report	<ul style="list-style-type: none"> Jessica Cobb presented the LFCHD Interim Chief Administrative Officer report. We have seen a steady decrease in new COVID-19 cases. Our seven-day average is currently 485 per day, down from 760 cases per day last week. We have completed the backlog of case entry that occurred over the holidays near the first of the year. Our data is current. Hospitalizations are trending down, even though Lexington hospitals receive many out-of-county patients.

	<ul style="list-style-type: none"> • We remain the highest county in the state in terms of vaccine coverage, with 77% of residents having received at least one dose. In those aged five to eleven, 21% have received the first dose and 16% the second dose of COVID-19 vaccine. Vaccinations for those age five and under have not yet been approved. Councilmember Reynolds asked if someone who has had Omicron infection in the last 90 days is immune from re-infection. Ms. Cobb said people can test positive for an extended period of time following infection. We have seen some who have been infected multiple times, likely with different variants. We have distributed 10,575 COVID-19 case data surveys. 58% were completed and returned, which is a good response rate. • The LFCHD clinic is moving to a four-day work week. The change began with an adjustment to harm reduction program hours. Harm reduction services are now available on Thursdays. Beginning February 28, clinic hours will be 8:00 a.m. to 5:00 p.m. Mondays, Tuesdays, and Thursdays, 8:00 a.m. to 6:30 p.m. Wednesdays, and closed on Fridays. There has been a slowdown in demand for vaccinations in the public health clinic. • Foodservice permit fees were due at the end of December. 97 foodservice establishments have not yet paid their fees. The institution of a late fee and a new option to receive fee payment online with credit card has significantly lowered the number of delinquent accounts. • Fayette County Public Schools have continued with their mask mandate. We continue to meet with them to discuss guidance. • Human Resources is working on switching to ADP, our new payroll system vendor. The new payroll system will be “live” on March 12. The current system will close March 31. There are blackout dates for onboarding new hires until the new system is in place. • The new generator was installed at 650 Newtown Pike. Final touches will be completed February 21. This will be the first time we have had a generator that will power the entire building. • Katrina Howard is preparing the Public Health Accreditation Board (PHAB) annual report. Ms. Cobb is assisting her with the report, which covers the final year of Dr. Humbaugh’s tenure as commissioner. • The Board of Health Orientation and Retreat will be held from 9:00 a.m. to 2:00 p.m. on March 18. The agenda is being prepared. The event will be in-person. • Mr. Friesen thanked Ms. Cobb for her report.
Committee Reports	<ul style="list-style-type: none"> • Executive: No report. • Finance: Mr. Cornett reported LFCHD management has been working with a local vendor to complete a market salary survey. The committee reviewed the findings and the proposals of the vendor and management. The finance committee supports the proposal developed, which will be shared with FY2023 budget materials. Mr. Cornett introduced Cara Kay to present the December 2021 financial report. Ms. Kay reported December year-to-date, we had a surplus of \$5.8 million on a budgeted surplus of \$2.5 million. We anticipate ending the fiscal year with a

	<p>higher surplus than budgeted. For the COVID-19 response, we continue to receive reimbursements for response-related expenses. Response-to-date, we have received \$10.6 million in reimbursements for the \$12.8 million in expenses. Ms. Kay noted the proposal for responding to the market salary survey includes some grade adjustments, a base minimum increase for everyone, and an overlay based on employee tenure. We are early in the process of renegotiating a lease with HealthFirst Bluegrass for use of space on the first floor at 650 Newtown Pike for their dental clinic. Mr. Friesen thanked Ms. Kay for her report.</p> <ul style="list-style-type: none"> • Marketing and Branding: Dr. Gomez reported nominations for the Dr. Rice C. Leach Public Health Hero Award are being accepted. The committee will review the nominations and will present their recommendation to the full Board of Health during the March 14 meeting. The link to submit a nomination is on the health department website. Mr. Friesen thanked Dr. Gomez for her report. • Nominating/Bylaws: No report. • Program Outcomes/Evaluation: No report. • Policy Policy/Protocol: No report. • Ad Hoc Search: Mr. Friesen reported the committee has completed its work and is now dissolved.
Communications Report	<ul style="list-style-type: none"> • No report.
Open Public Comment	<ul style="list-style-type: none"> • Commissioner Allen-Bryant thanked the Board of Health, LFCHD, and individuals for the expressions of condolences to her and her family. Mr. Friesen affirmed everyone is wishing Commissioner Allen-Bryant the best during this difficult time.
Adjournment	<ul style="list-style-type: none"> • Mr. Friesen requested a motion to adjourn. Dr. Mason made a motion to adjourn. Dr. Jackson seconded the motion. The motion passed unanimously. The meeting adjourned at 6:23 p.m.



Michael Friesen, Chairperson



Joel McCullough, MD, MPH, MS, Secretary