

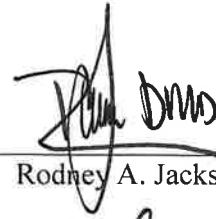


MEETING MINUTES

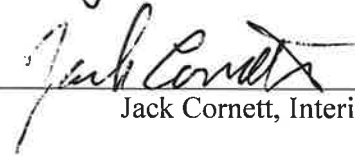
Board of Health Meeting
 650 Newtown Pike
 November 13, 2023
 5:45 p.m.

ATTENDANCE	<p>BOARD MEMBERS PRESENT: Commissioner Kacy Allen-Bryant, Dr. Lee Dossett, Dr. Hartley Feld, Mr. Mike Friesen, Dr. Maria Gomez, Dr. Gregory Hood, Mr. Majd Jabbour, Dr. Rodney Jackson, and Dr. Christine Ko.</p> <p>OTHERS PRESENT: Mr. Jack Cornett, LFCHD Staff, LFCHD Counsel.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> • Dr. Jackson called the meeting to order at 5:51 p.m.
Roll Call	<ul style="list-style-type: none"> • Ms. Foley called the roll. Attendance was as recorded above. Dr. Mason, Councilmember Reynolds, and Dr. Riley were excused.
Request for Approval: October 9, 2023 Minutes	<ul style="list-style-type: none"> • The October 9, 2023 Board of Health (BOH) meeting minutes were considered. Mr. Friesen made a motion to approve the minutes. Dr. Hood seconded the motion. The motion passed unanimously and the minutes were approved.
WIC Presentation	<ul style="list-style-type: none"> • Cristina Hiten presented on the Women, Infants, and Children (WIC) program. WIC was piloted as a supplemental food program. The first piloted clinic was in Pineville, Kentucky in 1974. In 1975, WIC was established as a permanent program. WIC serves women who are pregnant, breastfeeding, or have given birth in the last six months. Infants are served from birth to one year of age. Children are served from age one to five. There have been discussions of expanding to age six for children. There are 89 state WIC agencies in the United States. WIC provides supplemental foods, a nutrition assessment, and one-on-one education. Lexington-Fayette County Health Department (LFCHD) nutritionists are training to be breastfeeding specialists. Medical nutrition therapy has been offered in the past, but is on pause at this time. We refer to other health and social services in the community. WIC provides farmers' market benefits in the summer months. The budget for WIC for FY 2024 has increased.
Interim Chief Administrative Officer (CAO) Report	<ul style="list-style-type: none"> • Mr. Cornett presented the interim CAO report. The Fayette County Public Schools (FCPS) bid to continue LFCHD school health nursing services was submitted. Last week, Yolanda Loveless made a presentation to FCPS regarding our bid. The program has nearly doubled in size in the past five years. We have a strong offering. We should know something in December. We held our free flu shot clinic and gave around 300 vaccinations that day between the remote clinic and our 650 Newtown Pike clinic. We completed an employee engagement survey in the spring. We

	<p>pulled together focus groups to discuss themes from the survey. The groups are providing leadership summaries of their work. We continue making good progress toward the RFP for an EHR. Things are relatively stable in infectious disease. Flu numbers are around 105 cases. This time last year we had 560 cases. There was a Covid spike in August and a smaller spike in October. In September, we had a presentation from Environmental Health (EH). We did a small restructuring to improve span of control and added two assistant team leaders in EH. Jeanette Hart is participating in the Lexington Leadership program through the chamber of commerce. She also gave the original board minute from 1904 to the Lexington library system for scanning. They will be posted for the public by the They want to digitize our records, which go back to 1904. They will be searchable and available to the public on the library website. We issued LFCHD emails to all board members and want them to start using them for all business communications. Mr. Cornett shared information on the current Board of Health bylaws. One duty is to determine long-term planning and goal planning and participate in a strategic planning retreat. We are thinking of having a strategic planning retreat in the spring. Each board member should serve as a member of one standing or ad hoc committee. In January, we will distribute a Board of Health orientation manual for all members.</p>
Committee Reports	<ul style="list-style-type: none"> • Executive: Dr. Jackson noted committee items were covered in Mr. Cornett’s report. • Finance: Ms. Kay reported on September financials. We had a year-to-date deficit of \$2.25 million compared to a budgeted deficit of \$3.76 million. Year-to-date revenues were 86% of plan. Operating expenses were 72% of plan. Current cash and investment account balances of \$36.43 million were up from \$30.97 million this time last year. As of September 30, \$21.68 million of unrestricted cash was invested in treasuries and CDs. We are still moving forward with EOP to upgrade this conference room. Officers are working on a plan to make the difference in accrual between managers and non-managers smaller. • Marketing and Branding: Dr. Gomez said in November we are celebrating Native American Heritage. Health disparities including mental health are elevated in that population. K. Hall said vaccine outreach is starting this week using \$265K in grant funding. • Nominating and Bylaws: No report. • Policy and Protocol: Dr. Jackson shared on behalf of Dr. Mason that staff are working on updates on edits for progressive discipline to document verbal warnings. • Program Outcomes and Evaluation: No report. • Ad Hoc Search Committee: Dr. Jackson noted Ms. Foley sent a note for committee review.
Public Comment	<ul style="list-style-type: none"> • Dr. Jackson opened the floor for public comments. None were presented.
Adjournment	<ul style="list-style-type: none"> • Dr. Jackson requested a motion to adjourn. Mr. Friesen made a motion to adjourn. Mr. Jabbour seconded the motion. The motion passed unanimously. The meeting adjourned at 7:06 p.m.



Rodney A. Jackson, DMD, Chairperson



Jack Cornett, Interim Secretary