



# MEETING MINUTES

**Board of Health Meeting**  
**650 Newtown Pike**  
**February 12, 2024**  
**5:45 p.m.**

<b>ATTENDANCE</b>	<p><b>BOARD MEMBERS PRESENT:</b> Commissioner Kacy Allen-Bryant, Ms. Phyllis Cooper, Dr. Lee Dossett, Dr. Hartley Feld, Mr. Mike Friesen, Dr. Maria Gomez, Dr. Gregory Hood, Mr. Majd Jabbour, Dr. Rodney Jackson, Councilmember Reynolds, and Dr. Elizabeth Riley.</p> <p><b>OTHERS PRESENT:</b> Mr. Jack Cornett, LFCHD Staff, LFCHD Counsel.</p>
<b>TOPIC</b>	<b>DISCUSSION</b>
Call to Order	<ul style="list-style-type: none"> <li>• Dr. Jackson called the meeting to order at 5:50 p.m.</li> </ul>
Roll Call	<ul style="list-style-type: none"> <li>• Ms. Foley called the roll. Attendance was as recorded above. Dr. Ko and Dr. Mason were excused.</li> </ul>
Request for Approval: January 8, 2024 Minutes	<ul style="list-style-type: none"> <li>• The January 8, 2024 Board of Health (BOH) meeting minutes were considered. Councilmember Reynolds made a motion to approve the minutes. Dr. Gomez seconded the motion. The motion passed unanimously.</li> </ul>
LFCHD Smoking Cessation Program	<ul style="list-style-type: none"> <li>• Dave Peterson, Lexington-Fayette County Health Department (LFCHD) Community Programs Manager, introduced Rebekah Shoopman, LFCHD Community Education Coordinator. She is also a certified tobacco treatment specialist. She said cigarette smoking remains the leading cause of preventable disease, disability, and death in the United States.</li> <li>• According to 2020 data, 21.4% of adults in Kentucky and 18% of adults in Fayette County smoked tobacco. The rate of adult tobacco use was 15.5% nationally. According to 2019 data, 26.1% of high school students in Kentucky used electronic vapor products at least one day in the past 30 days. Nationally, the rate was 32.7%.</li> <li>• The LFCHD tobacco program receives funding from the Tobacco Master Settlement Agreement and uses fund to provide “Freedom From Smoking” classes, community presentations, smoking cessation promotion on social media, and participation in health fairs to share information about reducing tobacco use.</li> <li>• Our program provides tobacco prevention and cessation interventions not only in Fayette County schools, but also in schools in Madison and Jessamine County. We also partner with the University of Kentucky, Lexington Parks and Recreation, and Fayette County Public Schools (FCPS).</li> <li>• In addition, we promote the “Blow Bubbles, Not Smoke” campaign with local businesses and barber shops. Kindergarten through fourth grade</li> </ul>

	<p>students receive “Health Education Journey” teaching that includes information about the dangers of tobacco use. We advocate for reducing tobacco use by attending and participating in local and national tobacco conferences, including the “American Cancer Society Day” held at the state capitol.</p>
<p>Presentation of December Financials and Mid-Year Budget</p>	<ul style="list-style-type: none"> <li>• Ms. Kay reported a surplus of \$5.9M compared to a budgeted surplus of \$2.5M. Year-to-date revenues were 101% of plan, while operating expenses were 76% of plan. Current cash and investment account balances were \$44.49M.</li> <li>• Ms. Kay said LFCHD completes a mid-year budget update based on the first half of the year. She met with every department and reviewed every cost center. Other than changes based on capital projects, there was little change. We made budget adjustments based on vacancy credits for the vacant commissioner of health and compliance officer positions. For the capital projects, LFCHD will spend 20% this year and 80% next year. We are discussing a potential industrial revenue bond to collect tax funding from a soccer stadium the city is considering building.</li> </ul>
<p>Interim Chief Administrative Officer (CAO) Report</p>	<ul style="list-style-type: none"> <li>• Mr. Cornett reported we completed six interviews for the LFCHD Compliance Officer position. Some board members will participate in follow-up interviews with finalists. The school health services contract with FCPS was extended for another year. Officers are reviewing information garnered from focus groups and hope to complete plans to address issues raised by the end of March. Five good bids were received for the Electronic Health Record (EHR) contract. The LFCHD public website is being upgraded. The upgrade should be completed by the end of February. The Community Health Assessment and a mid-year salary assessment are being finalized.</li> <li>• Infectious disease reporting remains stable. The flu surge that started in December has subsided. Across the state, we are seeing moderate flu activity. The number of managed TB and STD cases are decreasing. LFCHD is preparing to offer “Stop the Bleed” training and kits to staff. Kits will be kept on site and kits will be offered for staff to take with them. Jill Keys provided a hand-out to board members describing the training.</li> </ul>
<p>Committee Reports</p>	<ul style="list-style-type: none"> <li>• Executive: Dr. Jackson reported Jack covered committed items in his report. We announced Phyllis Cooper has been appointed to the Finance Committee.</li> <li>• Finance: The report was presented earlier in the meeting.</li> <li>• Marketing and Branding: Dr. Gomez reported she was contacted by the Cabinet for Health and Family Services regarding translating forms into the top five languages other than English in Kentucky, which are Spanish, Swahili, French, Japanese, and Arabic. Fayette County Public Schools (FCPS) have a scanning machine that aids with translating forms. Mr. Cornett said we could discuss this with the schools, though Dr. Gomez noted FCPS is not currently doing so.</li> <li>• Nominating and Bylaws: No report.</li> </ul>

	<ul style="list-style-type: none"> <li>• Policy and Protocol: Mr. Jabbour reported several policies are being discussed and recommended changes from the LFCHD policy committee will be considered for potential approval.</li> <li>• Program Outcomes and Evaluation: No report.</li> <li>• Ad Hoc Search Committee: Dr. Jackson reported had our first Commissioner of Health candidate attend a site visit last week. He encouraged committee members to keep Laura Foley informed as to their planned participation in future visits.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>• Dr. Jackson opened the floor for public comments. None were presented.</li> </ul>
Adjournment	<ul style="list-style-type: none"> <li>• Dr. Jackson requested a motion to adjourn. Mr. Friesen made a motion to adjourn. Mr. Jabbour seconded the motion. The motion passed unanimously. The meeting adjourned at 7:06 p.m.</li> </ul>

  
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 Rodney A. Jackson, DMD, Chairperson

  
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 Jack Cornett, Interim Secretary