

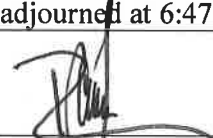



# MEETING MINUTES

**Board of Health Meeting**  
**650 Newtown Pike**  
**May 13, 2024**  
**5:45 p.m.**

<b>ATTENDANCE</b>	<p><b>BOARD MEMBERS PRESENT:</b> Commissioner Kacy Allen-Bryant, Ms. Phyllis Cooper, Dr. Lee Dossett, Dr. Hartley Feld, Mr. Mike Friesen, Dr. Maria Gomez, Dr. Gregory Hood, Mr. Majd Jabbour, Dr. Rodney Jackson, Dr. Christine Ko, Dr. Leah Mason, Councilmember Jennifer Reynolds, and Dr. Elizabeth Riley.</p> <p><b>OTHERS PRESENT:</b> Mr. Jack Cornett, LFCHD Staff, LFCHD Counsel.</p>
<b>TOPIC</b>	<b>DISCUSSION</b>
Call to Order	<ul style="list-style-type: none"> <li>• Dr. Jackson called the meeting to order at 5:51 p.m.</li> </ul>
Roll Call	<ul style="list-style-type: none"> <li>• Ms. Foley called the roll. Attendance was as recorded above.</li> </ul>
Interim Chief Administrative Officer (CAO) and Finance Report	<ul style="list-style-type: none"> <li>• Mr. Cornett reported the Lexington-Fayette County Health Department (LFCHD) continues to see low case counts for influenza and COVID-19. The CDC is no longer requiring reports of related hospitalizations. Numbers are in single digits for any given week. We have three pertussis cases. Two were from the same school. Since then, we've not received any additional reported cases. Mr. Cornett said the summer will be warmer and more humid. If we see an increase in mosquitos, we can do spraying. We will begin building renovations in the mechanical room and third floor starting June 3. In the next phase, the fourth floor will be renovated, followed by the second floor, and ending on the first floor. Mr. Cornett said that, due to renovations, the Board of Health will meet virtually for around one year. Councilmember Reynolds asked if other meeting space was available. Mr. Cornett said we are moving staff around so meeting space is limited. Mr. Jabbour noted we could meet off-site. Commissioner Allen-Bryant said we may want to meet virtually during the summer to accommodate vacations and noted that some members can join virtually in the summer, but could not meet in-person.</li> <li>• Mr. Cornett said we are making progress on management training. We are having our first formal management training on performance planning and appraisals. The board will meet for a strategic planning retreat on July 19. LFCHD is targeting mid-June for sharing materials with the board.</li> <li>• Mr. Cornett reported March 2024 financials, including a year-to-date surplus of \$4.16M compared to a budgeted surplus of \$3.14M. Year-to-date revenues were 103% of plan, while operating expenses were 98% of plan. Current cash and investment account balances of \$43.07M were up from \$38.92M this time last year. As of March 31, \$21.86M of unrestricted cash</li> </ul>

	<p>had been invested in treasuries, bonds, and CDs. We will earn around \$1.2M at the end of the first year of investing. We still hold around \$10M in cash. We will look to invest some of these funds, as well. We are getting over 3% from funds which roll through money-market accounts. We are beginning work on an Industrial Revenue Bond (IRB). We are close to signing a contract for an Electronic Health Record (EHR).</p>
Public Comments	<ul style="list-style-type: none"> <li>• Dr. Jackson opened the floor for public comments. None were presented.</li> <li>• Dr. Mason noted for the record that Commissioner Allen-Bryant is a voting member of the Board of Health on behalf of the mayor when the mayor is not present. Dr. Mason made a motion that the Board of Health go into a closed session pursuant to KRS 61.810(1)(f) for discussions which may lead to the appointment of an individual candidate to the position of Commissioner of Health. No general personnel matters will be discussed. Jason Ams will attend counsel to provide legal guidance on the topic to be discussed. Commissioner Allen-Bryant seconded the motion. The motion passed unanimously. The board entered closed session at 6:19 p.m. Mr. Friesen made a motion to exit closed session. Dr. Hood seconded the motion. The motion passed unanimously. The board exited closed session at 6:43 p.m.</li> </ul>
Committee Reports	<ul style="list-style-type: none"> <li>• Executive: Dr. Jackson reported that Mr. Cornett covered committee items in his report.</li> <li>• Finance: No report.</li> <li>• Marketing and Branding: Dr. No report.</li> <li>• Nominating and Bylaws: No report.</li> <li>• Policy and Protocol: No report.</li> <li>• Program Outcomes and Evaluation: No report.</li> <li>• Ad Hoc Search Committee: No report.</li> </ul>
Request for Approval: April 8, 2024 Minutes	<ul style="list-style-type: none"> <li>• The April 8, 2024 Board of Health (BOH) meeting minutes were considered. Dr. Mason made a motion to approve the minutes. Dr. Hood seconded the motion. The motion passed unanimously.</li> </ul>
Adjournment	<ul style="list-style-type: none"> <li>• Dr. Jackson requested a motion to adjourn. Mr. Friesen made a motion to adjourn. Councilmember Reynolds seconded the motion. The motion passed unanimously. The meeting adjourned at 6:47 p.m.</li> </ul>

  
 Rodney A. Jackson, DMD, Chairperson

  
 Jack Cornett, Interim Secretary