



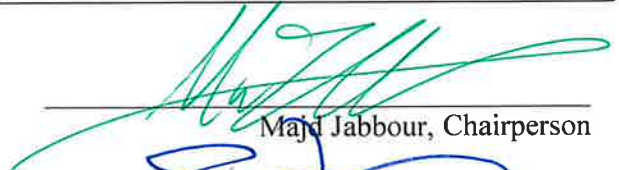
MEETING MINUTES

Board of Health Meeting
650 Newtown Pike
May 12, 2025
5:45 p.m.

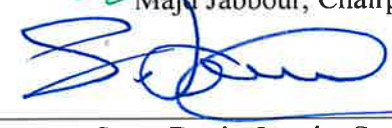
ATTENDANCE	BOARD MEMBERS PRESENT: Commissioner Kacy Allen-Bryant, Dr. Dossett, Dr. Feld, Dr. Maria Gomez, Dr. Hood, Mr. Majd Jabbour, Dr. Rodney Jackson, Dr. Christine Ko, Dr. Leah Mason, Councilmember Reynolds, Dr. Elizabeth Riley, and Dr. Basil Touchan. OTHERS PRESENT: Dr. Steve Davis, legal counsel, LFCHD Staff.
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Dr. Mason called the meeting to order at 5:52 p.m.
Roll Call	<ul style="list-style-type: none"> Ms. Foley called the roll. Attendance was as recorded above.
Request for Approval: April 14, 2025 Minutes	<ul style="list-style-type: none"> The April 14, 2025 Board of Health (BOH) meeting minutes were considered. Dr. Riley made a motion to approve the minutes. Dr. Jackson seconded the motion. The motion passed unanimously. The minutes were approved.
A Day in the Life of an Epidemiologist	<ul style="list-style-type: none"> Mia Williams, Lexington-Fayette County Health Department (LFCHD) Epidemiologist, presented a “day in the life” of an epidemiologist. She joined LFCHD in 2016 and became an epidemiologist because she is fascinated by disease and how it spreads. She recently graduated from NKU Chase College of Law. She shared examples of things she does on an average day, including monitoring reporting email accounts, prioritizing cases, and checking in with the team. During the day, she calls cases for interviews, works on provider and public education, and assigns cases to staff. She helps facilitate testing and treatment for clients. She said she especially enjoys working with charming elders who call with concerns. She noted epidemiology is never monotonous—there are new challenges each day. She thanked the board, LFCHD staff, and the community for their support of the epidemiology team.
Ad Hoc Search Committee Report	<ul style="list-style-type: none"> Commissioner Allen-Bryant moved that the Board of Health go into closed session pursuant to KRS 61.810(1)(f) for discussions which may lead to the appointment of an individual to the position of Commissioner of Health. Dr. Touchan seconded. The motion passed unanimously and the board entered closed session. Dr. Mason made a motion to exit closed session. Commissioner Allen-Bryant seconded the motion. The motion passed unanimously. The board exited closed session at 6:12 p.m. Dr. Mason made a motion that the Board of Health appoint Dr. Crystal Miller to the position of Commissioner of Health of the Lexington-Fayette Urban County Health Department. Commissioner Allen-Bryant seconded the motion. Laura Foley called the roll call vote: <ul style="list-style-type: none"> Commissioner Allen-Bryant: yay Dr. Dossett: yay

	<ul style="list-style-type: none"> ○ Dr. Feld: yay ○ Dr. Gomez: yay ○ Dr. Hood: yay ○ Mr. Jabbour: yay ○ Dr. Jackson: yay ○ Dr. Ko: yay ○ Dr. Mason: yay ○ Councilmember Reynolds: yay ○ Dr. Riley: yay ○ Dr. Touchan: yay <ul style="list-style-type: none"> ● With twelve (12) yays and zero (0) nays, the motion passed. Mr. Jabbour reported Dr. Miller was appointed and would begin next month.
Interim Commissioner of Health Report	<ul style="list-style-type: none"> ● Dr. Davis shared an interim Commissioner of Health report. He directed the board to read the officer reports. Jessica Cobb met with Councilmember Reynolds regarding gun violence prevention. We are putting a plan together. TB is the #1 cause of infectious case of death in the world. We continue to see an increase in TB cases statewide. Our staff are providing continuing education for TB program staff. Legionella is still in a few places. We are working on immunizations, particularly for children. We are continuing student mentorships. Thanks to the school health and finance team, we got the school health contract. There are changes in the federal budget we are watching closely. We will be bringing to the board soon a request for adjustment on telework policy to reduce availability. Dr. Davis said we are working on board membership. The summer event will be held June 3 at the Main Event, across from Lexington Green. LFCHD Compliance Officer Jessica Brown is resigning.
Committee Reports	<ul style="list-style-type: none"> ● Executive: No report. ● Finance: Cara Kay reported for March 2025. We saw a \$2.30M surplus on a budgeted surplus of \$2.53M. Revenues were 104% of plan, while expenses were 106% of plan. Cash and investments totaled \$45.68M, compared to \$43.07M this time last year. Unrestricted cash investments in treasuries and CDs totaled \$27.48M. The LFCHD \$61M pension liability is not reflected in these numbers. We will have a 3.5% annual increase for all staff and a 5% increase, based on merit. There will be a deficit in the budget, largely due to capital improvements. We are changing travel policy to increase the maximum allowable for meals from \$60 to \$70 dollars. The CHIP team is moving forward with mini-grants. A vendor was not chosen for a salary survey; instead, officers are now creating a new salary scale. Some adjustments will be made for environmental health and school health staff, as well as for nutritionists. ● Marketing and Branding: No report. ● Nominating and Bylaws: No report. ● Policy and Protocol: No report. ● Program Outcomes and Evaluation: Dr. Dossett reported the committee met last week. Laura Foley pulled together a list of over forty LFCHD programs and services with high-level data showing trends over time, including community participation, staff involvement, and budget. The programs and services were tied to the four strategic priorities.

	<ul style="list-style-type: none"> • Strategic plan update: Dr. Davis said by the next meeting we will have completely filled out our strategies, evaluations, and metrics for each of the four priorities the Board of Health identified in June 2024.
Public Comment	<ul style="list-style-type: none"> • Mr. Jabbour opened the floor for public comments. Commissioner Allen-Bryant shared that Dr. Marsha Stanhope passed away. • Mr. Jabbour said we will be sending out a press release regarding Dr. Miller's appointment to the media and to health department staff. • Ms. Foley noted the board might wish to dissolve the Ad Hoc Search Committee. Dr. Jackson made a motion to dissolve the Ad Hoc Search Committee. Committee members seconded and enthusiastically passed the motion. The ad hoc committee was dissolved.
Adjournment	<ul style="list-style-type: none"> • Mr. Jabbour requested a motion to adjourn. Dr. Mason made a motion to adjourn. Dr. Riley seconded the motion. The motion passed unanimously. The meeting adjourned at 6:35 p.m.



 Majd Jabbour, Chairperson



 Steve Davis, Interim Secretary