



MEETING MINUTES

Board of Health Meeting
650 Newtown Pike and via video teleconference
August 11, 2025
5:45 p.m.

ATTENDANCE	<p>BOARD MEMBERS PRESENT: Dr. Andrea Banks, Commissioner Kacy Allen-Bryant, Dr. Amanda Fallin-Bennett, Dr. Maria Gomez, Mr. Majd Jabbour, Dr. Rodney Jackson, Dr. Christine Ko, Dr. Leah Mason, Dr. Shawn Milburn, Councilmember Jennifer Reynolds, Dr. Elizabeth Riley, Dr. Basel Touchan, and Mr. Joseph Warren.</p> <p>OTHERS PRESENT: Dr. Crystal Miller, legal counsel, LFCHD Staff.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Dr. Jackson called the meeting to order on behalf of Mr. Jabbour at 5:48 p.m.
Roll Call	<ul style="list-style-type: none"> Ms. Foley called the roll. Attendance was as recorded above.
Request for Approval: July 14, 2025 Minutes	<ul style="list-style-type: none"> The July 14, 2025 Board of Health (BOH) meeting minutes were considered. Attendance was corrected. Dr. Riley made a motion to approve the corrected minutes. Dr. Ko seconded the motion. The motion passed unanimously. The minutes were approved.
School Health Presentation	<ul style="list-style-type: none"> Jill Keys, Lexington-Fayette County Health Department (LFCHD) Chief Clinical Services Officer, presented on the school health program for Fayette County Public Schools (FCPS). Over 60 nurses in the program serve schools across the county. Services include acute visits, chronic health conditions, screenings, communicable disease control and prevention, oral health, staff training, immunization compliance, mental health referrals, and wellness initiatives. We must have family consent even for screenings. We work closely with LFCHD epidemiology staff. We offer trainings for both daily and emergency medications, including training for bus drivers. In FY2025, the program saw 48,689 medication administration visits; 6,939 diabetes related visits, 14,918 common complaint visits, and 1,937 staff visits. School health staff returned August 4 and school starts on August 13. Nurses received training starting on the first day. New hires receive a minimum of two to three weeks of orientation prior to working in the schools. Medicaid billing will now be done by FCPS. The total contract is \$4.7M, an increase of \$400K. Dr. Touchan congratulated staff on the program. Dr. Miller noted we have a strong group of professional public health nurses.
Commissioner of Health Report	<ul style="list-style-type: none"> Dr. Miller presented the Commissioner of Health (COH) report. She said much is moving in the right direction. In consideration of the budget deficit and looking at the current structure, her focus is on efficiency. She instituted a hiring freeze as we look for talent internally first. She is looking for efficiencies and meeting with officers on how we can cross train. The telework policy was passed and goes into effect Friday. Starting Monday, and everyone is back in the office Monday through Thursday. Employees are not eligible for telework if they are on an improvement plan or have an appraisal score below

	<p>a 2.5. No one is required to telework. We are open to the public on Fridays and have a plan on how to address needs from the public. Looking at potential reorganization to align in programs and revamping policies to make sure they match statutes and are effective. The September Board of Health retreat will be pushed off until Spring 2026. She will do a new board member orientation before then. Laura Foley will reach out to members to find a date. She is having one-on-one “connection” meetings with each member of staff. Several staff have attended national meetings, including Laura Foley attending the APHA President’s Meeting in Washington, DC and a number of staff attending the NACCHO conference. Harm reduction staff will be presenting at a state conference next month and Dr. Miller will be “speaking at the UK “Pump It Up” kickoff n the College of Public Health. The Community Health Assessment (CHA) will drive our direction. Dr. Davis reported measles is well contained. We have had a few patients with unusual illnesses, including hantavirus and typhoid. We’ve worked closely with UK and other hospitals and contained any public concern.</p>
Committee Reports	<ul style="list-style-type: none"> • Executive: Mr. Jabbour reported Dr. Miller covered committee topics in the COH report. • Finance: Cara Kay reported for FY 2025. We saw a \$1.53M surplus on a budgeted deficit of \$552K. Revenues were 101% of plan, while expenses were 94% of plan. Covid funding came in \$1M under budget—we drew down all we could. Cash and investments totaled \$45.39M, compared to \$42.99M this time last year. Unrestricted cash investments in treasuries and CDs totaled \$27.08M. The LFCHD pension liability of nearly \$70M was not reflected in these numbers. We came in “under” on capital projects and salary and benefits. Dr. Jackson asked if we have a payment schedule from FCPS. Ms. Kay said they pay in monthly sums and that around \$3M in taxpayer funds have been added to the program. • Marketing and Branding: Dr. Gomez met with Matthew Bone to discuss marketing through LexTran and billboards and using radio spots. She noted we would like for board members to be kept in the loop. We will be beefing up social media and would like us to establish contacts with local media. Dr. Gomez said the previous communications officer and the committee had been discussing podcasts, which they would like us to develop. They could be a way to celebrate and promote the upcoming Hispanic Heritage month and to reach the community. • Nominating and Bylaws: No report. • Policy and Protocol: Dr. Mason said Dr. Miller covered it. • Program Outcomes and Evaluation: No report.
Public Comment	<ul style="list-style-type: none"> • Mr. Jabbour opened the floor for public comments. None were received.
Adjournment	<ul style="list-style-type: none"> • Mr. Jabbour requested a motion to adjourn. Dr. Jackson made a motion to adjourn. Dr. Riley seconded the motion. The motion passed unanimously. The meeting adjourned at 6:58 p.m.


Majd Jabbour, Chairperson


Crystal Miller, Secretary