



# MEETING MINUTES

Board of Health Meeting  
650 Newtown Pike  
December 8, 2025  
5:45 p.m.

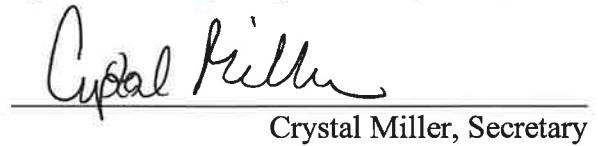
<b>ATTENDANCE</b>	<b>BOARD MEMBERS PRESENT:</b> Commissioner Kacy Allen-Bryant, Dr. Andrea Banks, Dr. Amanda Fallin-Bennett, Dr. Maria Gomez, Dr. Rodney Jackson, Mr. Majd Jabbour, Dr. Leah Mason, Councilmember Jennifer Reynolds, Dr. Elizabeth Riley, Dr. Basil Touchan, and Mr. Joseph Warren. <b>OTHERS PRESENT:</b> Dr. Crystal Miller, legal counsel, LFCHD Staff.
<b>TOPIC</b>	<b>DISCUSSION</b>
Call to Order	<ul style="list-style-type: none"><li>Mr. Jabbour called the meeting to order at 5:47 p.m.</li></ul>
Roll Call	<ul style="list-style-type: none"><li>Ms. Foley called the roll. Dr. Ko was excused. Attendance was as recorded above.</li></ul>
Request for Approval: November 10, 2025 Minutes	<ul style="list-style-type: none"><li>The November 10, 2025 Board of Health (BOH) meeting minutes were considered. Dr. Mason made a motion to approve the minutes. Dr. Jackson seconded the motion. The motion passed unanimously. The minutes were approved.</li></ul>
Commissioner of Health Report	<ul style="list-style-type: none"><li>Dr. Miller presented the Commissioner of Health (COH) report for October, 2025. She encouraged the board to review the format of the board report and provide feedback. Monica Barnoud is providing CPR training for family and friends. We hope to expand this training to many groups in the community. Saturday is our baby shower, with 86 families registered to participate. Dr. Mason asked if we decided to modify the bill to address meeting frequency. This discussion has been tabled at this time. Dr. Jackson asked if we have received questions about the revised immunization schedule. Dr. Davis said we have, and that there are media requests for information, as well. We continue to track the news and stay informed on recommendations.</li></ul>
Committee Reports	<ul style="list-style-type: none"><li>Executive: No report.</li><li>Finance: Cara Kay reported for October, 2025. We saw a \$4.27M deficit on a budgeted deficit of \$5.21M. Revenues were 93% of plan, while expenses were 87% of plan. Cash and investments totaled \$39.62M, compared to \$39.13M this time last year. Unrestricted cash investments in treasuries and CDs totaled \$26.21M. The LFCHD \$60M pension liability is not reflected in the numbers above. We received our large tax check in November, which will be reflected in next month's report. Building renovations continue as scheduled.</li><li>Strategic Planning and Operations: We are working on priority areas of focus as identified by the board, which we are including in the strategic plan.</li></ul>
Public Comment	<ul style="list-style-type: none"><li>Mr. Jabbour opened the floor for public comments. Laura Foley shared farewell comments as she leaves her role supporting the Board of Health after a decade of service. She noted she supported five board chairs, four commissioners, three interims, multiple commissioner recruitment periods,</li></ul>

	and one world-wide pandemic. She provided direct and consistent assistance through hundreds of regular and special board meetings, committee meetings, and board retreats, as well as preparing and presenting a large number of presentations. She shared a poem she wrote for board members, thanked the board for the opportunity to serve, and said she remains ready to assist in the future, as needed.
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Adjournment	• The meeting adjourned at 6:17 p.m.
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Majd Jabbour, Chairperson



Crystal Miller

Crystal Miller, Secretary